



United States Naval Sea Cadet Corps Aurora Division

www.auroraseacadets.org

4524-A Winchester Ln., Yorkville, IL 60560-3188 · 312-493-7267

CADET OF THE YEAR SELECTION STANDARD OPERATING PROCEDURES

REF: (1) NSCC Awards Manual

1. The NLUS Youth Medal and Ribbon award, sponsored by the Navy League of the United States (NLUS) enables sponsoring councils to annually recognize excellence on the part of young people participating in NSCC and NLCC programs. It serves to emphasize the importance placed on education and training of American youth and recognizes the importance of NSCC and NLCC as NLUS youth programs in attaining established goals and objectives.
2. Ref (1), Chapter 4, Section IV authorizes the awarding of the NLUS Youth Medal and ribbon annually to the unit NSCC Cadet of the Year, as nominated by the Commanding Officer (CO), and selected by the Aurora Council of the NLUS.
3. Ref (1), Chapter 7, Section II authorizes the awarding of the NLUS Youth Ribbon Award with a gold boot appurtenance affixed to the unit NLCC Cadet of the Year, as nominated by the CO, and selected by the Aurora Council of the NLUS.
4. In the interest of providing a fair and orderly process for selecting the Aurora Division NSCC and NLCC Cadets of the Year, this SOP is hereby established.
5. At the end of each trimester (Jan-Apr, May-Aug, Sep-Dec) the CO shall solicit nominations of an Outstanding NSCC cadet and an Outstanding NLCC cadet for that period from all division officers, instructors, and senior cadets (staff cadets, Leading Petty Officer [LPO], Assistant Leading Petty Officer [ALPO], & Leading League Cadet [LLC]). The criteria used shall be those for the NSCC Citation [Ref (1), Chapter 4, Section IV, 4] and NLCC Merit Ribbon [Ref (1), Chapter 7, Section II, 2], respectively.
6. Upon receipt of CO's request, all personnel contacted will respond with any suggestions. If the individual does not believe anyone has performed well enough for the award during that period, they shall so inform the CO.
7. Senior cadets may nominate themselves if they really believe they have earned the award.
8. CO will consider all nominations received, and select one for each award. If there are no nominations, or if the CO does not feel any of the nominees meet the selection criteria, no award will be issued for that trimester.
9. Cadets selected during previous trimester(s) are ineligible for selection for the remainder of the year.
10. The cadet selected as the NSCC Cadet of the Trimester shall receive commendation at the unit level.
11. The cadet selected as the NLCC Cadet of the Trimester shall receive commendation at the unit level.
12. In November or December, all cadets selected as Cadet of the Trimester will appear before an honor board, chaired by the Executive Officer (XO). The XO will then recommend an NSCC Cadet of the Year and an NLCC Cadet of the Year to the CO. The members of the Honor Board will be given summaries of each candidate's career, including promotions, awards, and trainings. The Board may consider the candidate's past career and other factors as well as their performance before the board in making their recommendation.
13. CO shall make a final selection of the Cadets of the Year, and obtain necessary approval from the NLUS VP for Youth Activities. Awards shall be made at the Annual Inspection.